

Dear Parents/Guardians

Year 10 Students will today receive their annual report for the year. Staff have been instructed to make their comments specific to three areas of your child's performance in school. These are: how they are in class; areas they have done well in; what needs to be done to make further progress.

**Please confirm receipt by signing the sticker placed in the student's planner on Wed 12<sup>th</sup> June 2019.**

### **What is in the report?**

There are grades which show the engagement and behaviour your child is displaying in class (A-D). There is also a grade for **homework** (A-D) where appropriate.

The grades are: A Always good, B Usually good, C Some concerns, D Unacceptable

The working at grade tells you the level your child is currently working at: GCSE grades are from 9-1 and Btec grades are Distinction, Merit, Pass and Fail.

Core PE, due to the fact that it is not examined, have only reported on engagement and behaviour.

We have set a **target** for your child that we hope they will achieve in their examinations in summer 2020. This target is based on their prior achievement with an element of challenge added. We think your child should be capable of reaching it with effort and determination. It is possible that your child's target grade on this report will differ slightly from their target on progress reports 1 and 2. This adjustment is the result of staff now having more up to date information to base the target grade on.

It should be noted that all targets are end of Key Stage targets, i.e. end of year 11.

We have tried to give you a better sense of how your child is **progressing** by using a traffic light system. It is very important that you understand the rationale behind the colours used.

A **green** colour says your child is likely to perform above their target by the end of their GCSE course.

A **yellow** colour says your child is likely to meet their target by the end of their GCSE course.

A **red** colour says your child is not progressing as expected and could underachieve by the end of their GCSE course.

Since the targets we have set are challenging for students a **yellow traffic light would suggest that they are doing well on their course**. This report should be mainly yellow as we are only half way through your son/ daughter's courses.

There is a written comment from your child's teacher indicating how they are working and what they need to do to develop.

### **What should I do with the report?**

If your child has any C or D grades for engagement, behaviour or homework talk about the reasons behind this. Use the report to have a meaningful discussion about your son/ daughter's progress. If your child has a range of red colours, then you need to talk through the reasons why they are not progressing as well as they might. Compare the report with Progress Report 1 in November and Progress Report 2 in March, have things improved or declined?

### **What about attendance?**

The Department of Education have produced startling evidence about the impact of absence on grades. A percentage of below 93% attendance has been shown to lower the performance of students by 1 grade in all subjects. Take a look at your child's attendance.

Stephen Watson  
Assistant Headteacher (Student Progress)